Title: Project Officer  
Domain: Education  
Grade: P3  
Organizational Unit: UNESCO IICBA  
Duty Station: Addis Ababa, Ethiopia  
Type of contract: Project Appointment  
Duration of contract: 1 year with the possibility of extension subject to satisfactory performance and availability of funds  
Annual salary: Approx: USD 80,854.00  
Deadline (midnight, Paris time): 3rd November 2019

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

Overview of the functions of the posts

Under the overall authority of the Assistant Director-General for Education, with guidance from the Director of the Institute for Capacity Building in Africa (IICBA), and under the direct supervision of the IICBA Senior Education Programme Specialist, the incumbent will be responsible for providing support to UNESCO and IICBA’s work on HIV and health education programmes in the Africa region through effective planning, implementation and monitoring of teacher training program specifically for the “Our Rights, Our Lives, Our Future” (O3) Programme. S/he will perform the following duties:

1) Programme and technical support
   o Coordinate the implementation of UNESCO and IICBA’s teacher education programs on HIV and health education in the Africa region;
   o Provide support on the development of new tools and resources for effective and quality pre- and in-service teacher training and capacity development programs for health education, in consultation with the Section for Health and Education, UNESCO’s Regional HIV and Health Advisors, and country offices;
   o Work with the member states to strengthen systems for continuous professional development of teachers and teacher educators in HIV and Health education;
   o Support the continued development and roll-out of online teacher training course on HIV prevention and Health education and other innovative approaches for scaling-up teacher training.

2) Orientation training, support and professional development
   o Provide technical support, capacity building and mentorship to UNESCO national program officers and focal points towards the implementation of quality teacher education and training programs for HIV and Health education;
   o Provide technical support and guidance to member states to improve and devise innovative ways to scale up HIV and Health Education training programs for pre- and in-service teachers in Africa.

3) Liaison with UNESCO structures and partners
   o Support UNESCO’s strategies on strengthening HIV prevention and comprehensive sexuality education through teacher training and higher education in line with SDG4 – Education 2030 and the AU (2063) agenda;
   o Liaise with the UN and development partners’ working groups and actively participate in cluster and coordination meeting at the regional and African Union level in line with the mandate and priorities of UNESCO and IICBA’s work on HIV and health education programmes for teachers in Africa.

4) Planning, Research, M&E and Reporting
   o Coordinate and implement the research agenda for UNESCO and IICBA’s work on HIV and health education programmes for teachers in Africa and report on national and regional priorities, emerging issues, developments and challenges in relation to UNESCO’s areas of expertise and efficiency;
   o Support UNESCO national program officers and focal points to develop annual workplans and reports on teacher development and training for HIV and health education in line with results based M&E;
   o Prepare updates and contribute to the annual and biannual reports on implementation of the Our Rights, Our Lives, Our Future programme for the UNESCO’s Executive Board, and to donors.

Competencies

The successful candidates will be required to demonstrate the following competencies:
Core Competencies
Accountability
Communication
Teamwork
Innovation
Results focus
Planning and organizing
Knowledge sharing and continuous improvement

For detailed information please consult the UNESCO Competency Framework

Required qualifications

Education
- Advanced university degree (equivalent to Masters) in education, social sciences, public health or related field

Work Experience
- At least 4 years of relevant professional experience, acquired at national and international level, in one or more of the following themes: teacher training, curriculum development, HIV and sexuality education, health education or related areas.

Skills and competencies
- Strong experience and understanding of the Africa region and the education sector;
- Thorough professional knowledge and experience on teacher training and curriculum development and experience with digital tools to train teachers on a large scale could be a desirable competency;
- Proven experience on implementing health education programs, including issues related to HIV prevention, sexuality education, adolescent sexual and reproductive health issues, and gender equality;
- Experience in the design and delivery of e-learning course and digital tools;
- Excellent organizational, networking and partnership building skills;
- Good computing skills with excellent writing skills;
- Excellent communication and interpersonal skills, tact and diplomacy; and
- Ability to multi-task, prioritize and deliver to deadline, as well as work under pressure.

Languages
- Fluency (oral and written) in English or French required, with proficiency in the other language.

Desirable qualifications

Work Experience
- Experience in supporting ministries of education or other government bodies on education, SRH and/or gender;
- Experience in UN and other relevant inter-agency mechanisms and networks;
- Experience of working with key donors and development partners on health and education;
- Experience of working with ICTs in education or health promotion.
- Experience of working on curricula or teacher training in relation to health education.
- Experience working in a developing country setting

Skills and competencies
- Ability to commission, review and/or synthesize academic research on health and education.

Languages
- Knowledge of another UNESCO official language

Assessment

An assessment exercise may be used in the evaluation of candidates

How to apply

To apply, please send your application letter and UNESCO CV, in English or French by email to recruitment.iicba@unesco.org

Please use the reference “UNESCO-IICBA: Project Officer, Teacher Training for Health Education” in the subject line of the email.

UNESCO is committed to promoting geographical distribution and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as are nationals from non- and under-represented Member States. Persons with disabilities equally are encouraged to apply.

Worldwide mobility is required as staff members must be ready to serve in other duty stations in accordance with UNESCO’s geographical mobility policy.

UNESCO applies a zero tolerance policy against all forms of harassment.

UNESCO DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.
Application files will have to reach UNESCO by 3rd November 2019 before midnight (Paris time).

Additional information about UNESCO and its work on HIV and health education is available from the website: http://www.unesco.org/aids

Benefits and entitlements

UNESCO’s salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station, as well as exchange rates. Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the ICSC Website.

Please note that UNESCO is a no-smoking Organization.